



# Office of The Perry County Sheriff

**William R. Barker, Sheriff**  
110 W. Brown St., P.O. Box 107  
New Lexington, OH 43764-0107  
Phone (740) 342-4123 FAX (740) 342-5521

## EXTERNAL JOB POSTING

### POSTING NUMBER 22-002

CLASSIFICATION: DEPUTY SHERIFF

STARTING SALARY: \$19.78/PER HOUR  
\$20.99/PER HOUR  
\$22.26/PER HOUR

POSITION DESCRIPTION ATTACHED:

APPLICATIONS WILL BE ACCEPTED ONLY BETWEEN THE BELOW LISTED DATES. ALL OTHER APPLICATIONS WILL NOT BE ELIGIBLE. JOB APPLICATIONS MUST REFLECT THE ABOVE LISTED POSTING NUMBER. **APPLICANTS MUST MEET MINIMUM QUALIFICATIONS LISTED ON JOB DESCRIPTION.**

A handwritten signature in blue ink that reads 'William R. Barker'.

WILLIAM R. BARKER, SHERIFF  
PERRY COUNTY, OHIO

POSITION POSTED; January 14, 2022

LAST DATE TO APPLY: January 21, 2022

WE ARE AN EQUAL OPPORTUNITY EMPLOYER  
EEO POLICY ATTACHED

POSITION DESCRIPTION	OHIO DEPARTMENT OF	AGENCY
	ADMINISTRATIVE SERVICES	DIVISION OR INSTITUTION
	PERSONEL DIVISION	UNIT OR OFFICE

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County Agency	New Position	Change	County of Employment: PERRY
Usual Working Title of Position <b>DEPUTY SHERIFF, PATROL DIVISION</b>		Position No. and Title of Immediate Supervisor	
Normal Working Hours : 12AM - 8AM, 8AM - 4PM, 4PM - 12AM			

**JOB DESCRIPTION AND WORKER CHARATERISTICS**

Job Duties in order of importance	Minimum Acceptable Characteristics
JOB RESPONSIBILITIES: Under General Supervision, Maintains law and order, protects life and property enforces state statues, performs other related duties as required 1) Patrols state routes and county and township roads to serve citizens and force laws and ordinances: responds to sitizens complaints: interview witnesses to crimes, accidents and disturbances: arrest persons in violation of laws and ordinances: transport suspects and witnesses to headquarters.	1) Knowledge of (a) law enforcement procedures and practices, (b) state and locan laws and ordinances, (c) equipmentutilized in law enforcement operations: ability to (d) work independently (e) exercise sound judgement under possible stressful or dangerous circumstances, (f) communicate effectively, (g) develop and maintain work-ing relationships with associate supervisors, and general public: skill in (h) safe and effective use of law enforcement equipment uncluding firearms, handcuffs, blackjack etc.
2) Transport prisoners to and from correctional facilities and to and from court	2) Knowledge of (c): ability to (d), (e), (g): skill in (h).
3) Serve subpoenas, summons and other civil papers	3) Knowledge of (b): ability to (d), (e), (f), (g).
4) Conducts security inspection of correctional facility: monitors activities of prisoners to ensure adherence to facility rules and regulations.	4) Knowledge of (i) codes and laws governing operation of county jails*: ability to (e) (g)
5) Books, searches, and relases prisoners: prepares and maintains records and other documentation.	5) Knowledge of (i)* ability to (e), (g), (j) prepare and maintain accurate documentation.
6) Appears in court to provide testimony as required.	6) ability to (e), (f).
7) Prepares and maintains records and reports of incidents, complaints and contacts occurring during shift, e.g. investigation reports, traffic accidents reports, etc.	7) Ability to (f), (j).
8) receives calls and dispatches units, operates LEADS teletype equipment to receive law enforcement and criminal history data, etc.	8) Knowledge of (k) operations of radio console and related equipment, (l) operation of LEADS teletype equipment* ability to (e), (f), (g)
9) Perform other related duties as required.	Requirement - high school education or its recognized equivalency degree as issued by the Ohio Department of Education.
	Valid Ohio Operators license, OPOTA Certified and meet minimum firearm requirements.

List Position Numbers and Class Titles of positions supervised. If more than eight, list totals only.	SIGNATURE OF AGENCY REPRESENTATIVE	DATE
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SECTION 1.4 EQUAL EMPLOYMENT OPPORTUNITY

ALL EMPLOYEES AND APPLICANTS FOR EMPLOYMENT WILL BE RECRUITED, HIRED, PROMOTED, TRANSFERRED, DEMOTED, LAID OFF, TERMINATED, SUSPENDED, EVALUATED, OR OTHERWISE TREATED IN A FAIR AND EQUITABLE MANNER BASED SOLELY UPON MERIT, FITNESS AND SUCH BONAFIDE OCCUPATIONAL QUALIFICATIONS AS EACH INDIVIDUAL MIGHT POSSESS. NO PERSONNEL DECISION SHALL BE BASED UPON RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, PHYSICAL HANDICAP, OR OTHER NON-JOB-RELATED CRITERIA.

ADOPTED AUGUST 31, 1982