

601 Senior Drive  
 New Lexington, Ohio 43764  
 Phone: 740-342-3542



**INTERNAL AND EXTERNAL POSTING**

INTERVIEWS ARE SCHEDULED FOR CANDIDATES WHO BEST MEET POSITION REQUIREMENTS.

**POSTING EFFECTIVE DATE:**  
 November 4, 2024

**POSTING REMOVAL DATE:**  
 Until vacancy is filled

**HELP ME GROW HOME VISITOR**

The HMG HV coordinates all services for pregnant women and families with children, ages 9 to 5 years old that are eligible for the Ohio HMG Home Visiting Program in accordance with OAC 3701:06-01 and HMG Home Visiting Contractor Requirements. **HMG HV responsibilities include working primarily in the home setting with prenatal women, infants, toddlers, and families.**

<b>SUPERVISOR</b>	HMG Home Visiting Supervisor
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Bachelor’s Degree in Human Services or fields related to working with prenatal women, infants, toddlers, and families; <i>experience or valid license in related area of expertise may be substituted for academic preparation</i></li> <li>• Eligible to acquire necessary Ohio Help Me Grow Home Visitor Credential</li> <li>• 6-12 months experience working with infants, babies, toddlers and their families</li> <li>• Valid driver’s license with acceptable driving abstract to meet criteria for insurability, driving is an essential function of the position</li> <li>• Maintain confidentiality, handle sensitive data, and comply with all applicable laws and Board policy regarding confidential information</li> </ul>
<b>SALARY &amp; STATUS</b>	<ul style="list-style-type: none"> <li>• Position is classified civil service, non-exempt, overtime eligible.</li> <li>• Range 8 begins at \$17.88 per hour.</li> <li>• Education and experience considered for range placement.</li> </ul>
<b>PRIMARY LOCATION</b>	<ul style="list-style-type: none"> <li>• PCBDD Sarah A. Winters Building, 601 Senior Drive, New Lexington, OH 43764</li> </ul>
<b>SCHEDULE</b>	<ul style="list-style-type: none"> <li>• Hours vary, program needs determine schedule, generally work 8 hours per day, Monday – Friday.</li> <li>• May be required to flex schedule, but not routinely work more than 40 hours per week.</li> </ul>
<b>WORKPLACE CULTURE</b>	<ul style="list-style-type: none"> <li>• Flexible and family-friendly work environment.</li> <li>• Progressive organization focused on innovation, leadership, and culture.</li> <li>• High levels of employee engagement.</li> </ul>
<b>APPLICATION PROCESS</b>	<p>Forward applications/resumes to:</p> <ul style="list-style-type: none"> <li>– Jessica Stroup, Administrative Supports Director</li> <li>– Email: <a href="mailto:j.stroup@perrydd.org">j.stroup@perrydd.org</a>, Phone 740-684-1847</li> <li>– Employment Application is available at <a href="http://www.PerryDD.org">www.PerryDD.org</a>.</li> </ul>